

NEIGHBORS & NEWCOMERS GUIDE

HISTORIC *Life*

2018-2019
Advertisement Design Guidelines



www.residentnews.net

Please design ads using the following dimensions and specifications

AD SIZES

Full

Trim Size / Document Size - 7" x 9"

With Bleed - 7.5" x 9.5"

Safe Margins / Live Area - 6.25" x 8.5"

Half page - Horizontal

Trim Size / Document Size - 7" x 4.1668"

With Bleed - 7.5" x 4.9168"

Safe Margins / Live Area - 6.25" x 3.9168"

1/3 - Vertical

Trim Size / Document Size - 2.22" x 9"

With Bleed - 2.72" x 9.5"

Safe Margins / Live Area - 1.72" x 8.5"

1/12

Trim Size / Document Size - 1.97" x 2"

No Bleed

1/6 - Horizontal

Trim Size / Document Size - 4.10" x 2"

No Bleed

1/6 - Vertical

Trim Size / Document Size - 1.97" x 4.167"

No Bleed

1/4

Trim Size / Document Size - 6.25" x 2"

No Bleed

1/3 - Standard

Trim Size / Document Size - 4.10" x 4.167"

No Bleed

RESOLUTION: 300dpi

When building your ad designs make sure that the images and other artwork you are using have a resolution of 300 dpi (minimum 200 dpi) at 100% of the size that it will be used in the ad design.

COLOR FORMAT: CMYK

Please convert all images and artwork to CMYK (U.S. Webcoated SWOP V.2). NO PANTONE or other LAB colors accepted. **CMYK ONLY!**

FILE FORMATS ACCEPTED: TIFF (no layers), PDF, A JPG may also be accepted if it has a resolution of 300 DPI or higher and was saved at maximum quality. If sending as a PDF please save your PDF as "Press Quality" with compatibility of Acrobat 5.

FONTS: Please embed all fonts if sending as a PDF. Or if you are unable to do that please convert all text into outlines. Or Rasterize the ad by sending as a JPG or flattened TIFF.

TRANSPARENCY: If your design includes a transparency effect such as drop shadows, special transparent blending, semi opaque or transparent layers. Please flatten these transparencies. You can do this using Adobe Acrobat. This is not necessary if sending as a JPG or TIFF (with no layers).

PRINTER MARKS: If sending as a PDF **DO NOT** include any printer marks such as bleed and crop marks or color bars etc. We place our own marks when sending to the printer and any marks on ads can interfere with our marks

"It is highly recommended to use a proper design program such as InDesign, Illustrator, Photoshop. Using a word processor like Microsoft Word, PowerPoint or something of that sort usually does not have the proper tools to fulfill these requirements and will only make things more difficult."

If you have questions or need help preparing your file(s) please contact The Resident.

Terminology

Bleed

In order for an ad to be printed so that it appears to run off the edge of the paper it must be designed so that the background (or anything you wish to go to the edge and beyond) extends past the Trim Line by .25 inches (minimum .125"). During the trimming process this excess will be cutoff leaving a clean edge to edge print of your ad.

Note: For ads with bleed that are smaller than a full page the ad will only extend beyond the edge on three sides. That's ok, still design the ad so that all 4 sides have a bleed. We will make the adjustments where necessary.

Trim

The trim line indicates where the ad will be trimmed/cropped to its final size that you will see in the actual printed magazine.

Safe Area

During printing the paper sometimes shifts which can result in content being to close to the edge or in rare cases actually cutoff during the trimming process. We recommend keeping your important content (text, phone numbers etc) within the safe area which is about .25 inches from the trim line.

Some ads are the full width of the page and so we have to account for loss into the gutter where the pages are bound into the spine. To do this add an additional .125 to your left and right margins. This will ensure your content does not go too far into the gutter regardless if your ad is placed on a left or right page.

-  Bleed Line
-  Trim Line
-  Safe Area

Look for these lines in the following ad templates.

1/6 H
4.10 x 2

1/12
1.97 x 2

1/4
6.25 x 2

1/6 V
1.97 x 4.167

1/3 Std.
4.10 x 4.167

1/3 V

2.22" x 9"
+
.25" Bleed

Safe Area - 1.72" x 8.5"

Trim Size - 2.22" x 9"

Bleed Size - 2.72" x 9.5"

Half

7" x 4.4168" + .25" Bleed

- Safe Area - 6.25" x 3.9168"
- Trim Size - 7" x 4.4168"
- Bleed Size - 7.5" x 4.9168"

Safe Margin

Trim

Bleed

Sample Gutter for a Right hand page

Sample Gutter for a Left hand page

Full

7" x 9" + .25" Bleed

- Safe Area - 6.25" x 8.5"
- Trim Size - 7" x 9"
- Bleed Size - 7.5" x 9.5"

Safe Margin

Trim

Bleed